



The Streator Walldogs Food Truck Festival benefiting the 2018 Walldogs Mural Project will be held Saturday, May 19, 2018 from 12pm to 7pm on the 200 block of Hickory Street, south of Streator City Park, Streator, Illinois. This event will feature some of the best gourmet food truck food offered in the Illinois Valley.

Thank you for your application to our first annual Food Truck Fest. We are honored to be hosting this event. With your ongoing support and commitment to the mobile food community you have helped create one of the best events Streator has to offer. We look forward to working with you this Spring.

PLEASE READ THE FOLLOWING DETAILS CAREFULLY:

- Application deadline is Wednesday March 14, 2018.
- Space is Limited. Notification of acceptance or rejection via email by April 9, 2018.
- Onsite space assignments and load in instructions via email by May 9, 2018.
- The Festival has the right to deny any vendor(s) due to duplication of products from other vendor(s); past concerns or problems with vendors/exhibitors; vendors exhibiting/selling items that are not approved or appropriate for this event.
- Direct sales companies are prohibited from vending at the Festival.
- The vendor fee is nonrefundable in the event of cancellation or postponement due to vendor choice; vendor contract termination as a result of breaking agreement rules therein and/or Fest cancellation.
- All vendors must ensure health department compliance and secure proper permitting by contacting the LaSalle County Health Department at (815) 433-3366 prior to the event.
- No accessory vehicles are allowed in the Festival area during the Festival hours of 12pm to 7pm.
- Vendors may only sell items listed on this vendor application. Each vendor must include one low dollar or sample item. Festival staff reserves the right to reject or charge additional fees for items not listed on the submitted application.
- Booths must be staffed and open for business at all times during event hours. Vendors may open once setup is complete.
- Merchandise or display may not block walkways or encroach on other vendor spots. Any vendor violating will be asked to relocate their materials.
- Festival staff is not responsible for lost, stolen or damaged items.
- Food vendors using grease are responsible for disposal in a safe, environmentally friendly manner.
- Festival staff has the authority to uphold and enforce all rules and guidelines included in this application packet and may terminate your contract at any time for noncompliance. If we find a vendor breaking this rule, we will ask you to leave the Festival grounds immediately with no future admissions to the Festival.
- Each vendor space is 10'x20'. If additional space is needed, contact us prior to submitting your application. Vendor must provide own equipment and set up including, but not limited to, canopy, chairs, tables, etc. Water is available - vendor must provide 100' food grade (white) hose. Booth space is \$100 - electricity access is first come first served.
- **The Streator Walldogs reserve the exclusive right to sell alcoholic and nonalcoholic drinks at the Festival. Food Truck Vendors food type will be exclusive based on first come, first served upon FTC approval.**

APPLICATION DEADLINE - WEDNESDAY, MARCH 14, 2018

Streator Walldogs Food Truck Festival 2018

Vendor Application Checklist

Use this checklist of required documentation to ensure your application is complete prior to submitting. Questions? Visit www.streatorwalldogs.com or contact us at streatorwalldogs2018@gmail.com.

- Completed vendor application and contract (pages 3 through 5 in this kit).**
 - Must include completed application form and signed contract.
 - Submission of application does not guarantee acceptance to the Festival. You'll receive an email confirmation of your acceptance by April 9, 2018.
- Funds payable to Streater Walldogs for your selected vendor space fee.**
 - Check or money orders accepted. Returned checks will incur an additional \$25 fee.
- Copy of Food Service Sanitation Certification**
 - The person listed on the certificate provided must be present at the booth at all times.
 - You may submit certificates for multiple individuals.
- Copy of Certificate of Insurance**
 - All food vendors are required to have general liability insurance.
 - The certificate submitted with your application must list the Streater Walldogs Committee as additional insured with 1 million aggregate coverage.
- Copy of current Health Department Inspection.**
 - Food Vendor must have current (dated no earlier than February 2017) health inspection of the kitchen where food is being prepared for the Festival.

Mail your completed vendor packet with all required documentation before March 14th to:

Streater Walldogs
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505 W. Bridge St.
Streater, IL 61364

Thank you for your support - see you at the Festival!

APPLICATION DEADLINE - WEDNESDAY, MARCH 14, 2018

Streator Walldogs Food Truck Festival 2018

Vendor Contract

This Vendor Contract is between _____ (“Vendor”) and the Streator Walldogs Food Truck Committee (“FTC”) for the Streator Walldogs Food Truck Festival. All references to the event will be referred to as the “Festival”.

Section 1. Grant of Space

Upon acceptance of the completed vendor application, signed vendor contract, any required documentation and receipt of payment, the FTC will grant Vendor the right to use a designated space on the terms and conditions set forth herein, in the Festival (the “Space”) on May 19, 2018 from 12pm to 7pm. It is provided the Vendor shall have additional time for set-up/take down as may be communicated to Vendor by the FTC. The Festival will take place on Hickory Street, south of Streator City Park. Final site plan, specific vendor space assignments and load-in instructions will be forwarded by the FTC via email by May 9, 2018.

Section 2. Laws and Permits

- A. Vendor must comply with all relevant local, state and federal laws.
- B. Vendor is responsible for obtaining and paying for any and all business licenses, permits, and taxes that are required for its operation, including state sales tax.
- C. Vendor will not be allowed to participate unless it has fully complied with all city and state requirements and other responsibilities under this Contract, including but not limited to the timely submission of certificates and required documents and timely payment of the participation fee.
- D. Vendor shall provide the FTC with a valid IBT number in order to sell retail merchandise at the Festival.
- E. The FTC is required by law to provide the IDOR a complete list of participating Festival vendors.

Section 3. Use of Space and Vendor Conduct

- A. Vendor’s use of the Space is nontransferable. Vendor may not allow anyone else to use the Space without the express permission of the FTC.
- B. The FTC offers no guarantees or warranties of any kind. The Festival occurs rain or shine. Once accepted, no refunds or rain checks will be given for any reason. There will be no refunds whatsoever if any unforeseen circumstances, acts of God, weather, terrorism, or war result in the cancellation of the Festival.
- C. The Space is provided as-is in the 200 block Hickory Street.
- D. Vendor must weigh down auxiliary tents with sandbags, water barrels, cement buckets or other form of canopy weight. If tents are not weighed down properly, the FTC reserves the right to remove them.
- E. All food trucks using propane must be equipped with a fire extinguisher minimum UL class 2A 40BC. Trucks with onboard deep fry preparation must also have an additional fire extinguisher minimum UL class 2A K.
- F. Vendor must keep its merchandise within the allotted boundaries of the Space. The Space will be assigned and notification of allotted space given by the FTC to Vendor via email approximately one week prior to the Festival.
- G. Vendor may set up from 10am to 11:45am and must be ready for operation by 12pm (the official opening time of the Festival) on May 19. There is a \$50 fee if Vendor opens for business after the official opening time. Vendor must vacate the Festival grounds no later than three hours after the official closing time of the festival. Vendor may not vacate the Festival prior to the official closing time of 7pm or without the express permission of the FTC.
- H. No moving food trucks are permitted in the Festival site after 12pm or before 7pm during the Festival’s hours of operation. Supplies must be transported by hand or on a small cart.
- I. Vendor must remove its own trash from the Space and properly dispose of waste in designated containers provided by the FTC. Vendors must leave the Space trash-free and in the same condition as when provided. Vendor will be charged \$150 penalty for any debris or trash left on site.
- J. Vendor must wait until any hot coals are cool to the touch prior to dumping in Festival dumpster. Dumping hot coals in Festival dumpster (coals not cool to the touch) is a safety hazard and will result in a \$1,000 FINE.

Section 4. Merchandise and Prohibited Items

- A. The FTC may inspect Vendor merchandise at any time to determine that it is consistent with the description represented in the application. The FTC may terminate Vendor’s rights granted herein if Vendor’s merchandise is not consistent with its application.
- B. In accordance with Illinois law, Vendor is prohibited from selling baby food, infant formula, or similar products or any pharmaceuticals, over-the-counter drugs or medical devices.
- C. Vendor is also prohibited from selling counterfeit items, unlicensed merchandise, guns, ammunition, alcohol, drug paraphernalia, items prohibited by Illinois or federal law, or any merchandise that the FTC considers racist, discriminatory or offensive.
- E. Vendor may not sell non-food items without the express permission of the FTC.
- F. Vendor may not sell drink items without the express permission of the FTC.

APPLICATION DEADLINE - WEDNESDAY, MARCH 14, 2018

Streator Walldogs Food Truck Festival 2018
Vendor Contract - Continued

Section 5. Indemnification and Release

- A. Vendor will release and will hold harmless the Streator Walldogs Committee and its Board of Directors, and their respective officers, agents and employees, the City of Streator, and Streator Elks Club from any and all claims arising from any injuries, losses or damages (whether to person or property) caused by Vendor, Vendor's merchandise, or Vendor's participation in the Festival. Vendor agrees to indemnify the Streator Walldogs Committee and its Board of Directors, and their respective officers, agents and employees, the City of Streator, and Streator Elks Club from any and all expense arising because of any such claim.
- B. Vendor is required to include and list the Streator Walldogs Committee as additional insured with 1 million aggregate and provide a copy of the insurance certificate prior to entrance.

Section 6. Advertising

- A. Any Vendor wishing to advertise must do so at its own expense. Any advertising must be approved by the FTC prior to publishing.

Section 7. Causes for Denial of Selling Privileges; Disciplinary Actions

- A. Any Vendor who seeks to evade, or refuses to make payment of the proper rental fees will be denied selling privileges.
- B. Use of racial or ethnic slurs, profanities, derogatory language and other inappropriate behavior will not be tolerated on the Festival premises and will be cause for denial of selling privileges.
- C. If FTC learns of written or verbal complaints against a Vendor showing reasonably conclusive evidence that the Vendor has practiced deception by either: (i) displaying or selling merchandise packaged to misrepresent the quality or condition of such merchandise, or (ii) giving false information regarding the origin, variety, quality, condition or value of the merchandise, the FTC may terminate Vendor's rights granted herein or take other appropriate action.
- D. The FTC may take appropriate action against any Vendor who fails to comply with relevant laws (federal, state and local), this Vendor Contract, or other rules established by the FTC. Such actions may include, but are not limited to, termination of Vendor's rights granted herein, permanent denial of selling privileges, or other relief deemed necessary by FTC.
- E. The FTC may impose additional rules and regulations, as the FTC deems necessary. The FTC will notify Vendor of these additional rules.

By signing below, I agree to the terms and conditions as outlined above in the Vendor contract.

Signature	Date	Printed Name
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Vendor Business Name (please print)

Please mail this signed contract; vendor application; copies of sanitation certificate, insurance certificate, and kitchen inspection with your check made payable to Streator Walldogs to:

Streator Walldogs
% Bedei
505 W. Bridge St.
Streator, IL 61364

Please make a copy of the application and contract for your records. Submitted forms become property of the Streator Walldogs.

***Payment will be refunded in full if application is not accepted.
For more information visit www.streatorwalldogs.com, or email streatorwalldogs2018@gmail.com.***

**Space is Limited. Notification of acceptance or rejection via email by April 9, 2018.
Onsite space assignments and load in instructions via email by May 9, 2018.**

FTC OFFICE USE ONLY			
<input type="checkbox"/> Accept	<input type="checkbox"/> Decline	<hr/>	<hr/>
		FTC Signature	Date
			Space No.

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